

MEETING MINUTES

Joint Emergency Communications Services Association of Johnson County
Policy Board
Friday, September 24, 2010 at 8:00 a.m.
4529 Melrose Avenue, Iowa City, Iowa
Policy Board Conference Room

DIRECTORS PRESENT: Coralville: Bill Hoeft
Iowa City: Regenia Bailey; Mike Wright
Johnson County: Lonny Pulkrabek; Pat Harney
North Liberty: Tom Salm

1. Call to order; recognize alternates.

Wright called meeting to order. Hoeft was the alternate for Lundell. Wilson was absent without alternate.

2. Action to approve minutes of August 27, 2010, Policy Board meeting.

Motion to approve minutes of August 27, 2010 Policy Board meeting by Bailey; seconded by Salm. Motion passed unanimously.

3. Comments from the public.

None.

4. Update from User Advisory Committee Meeting.

Rocca stated the UAC had reviewed the Communication Services Agreement for Non-Public Safety Subscribers and recommended approval. Rocca identified issues with the legacy radio systems and the tying of the radio systems. Rocca discussed Iowa City's RFP and questioned how this will impact the P-25 radio system. Rocca also questioned how long to interface with the existing radio systems for the non-public safety users.

Rocca noted the call-processing time had decreased to 2:54 minutes. Rocca discussed the workflow, hardware, and software.

Rocca also discussed portable radios for Oxford. Sereduck noted the Fire/EMS protocols will be updated. Rocca stated Bedford and Spendler will be the new Chair and Vice-Chair of the UAC. Rocca also stated the Army Corps of Engineers will be making a written request regarding its radios. Wright stated that recommendations regarding small expenditures could be taken care of at the UAC level. Bailey thanked Rocca for his service.

Brennan commented about the cost for non-public safety radios on JECSA's system. Brennan stated RACOM bid four different vendors in response to Iowa City's RFP. Brennan commented that interoperability will be an issue with any new radio system.

5. Discussion of participation in collective bargaining sessions.

Jones stated an expectation that the employees might join the Communication Workers of America. Jones discussed the job classifications that may be eligible. Jones stated the administrative law judge had approved the classifications, pending any objection. Jones expected negotiations to begin in November 2010.

Pulkrabek offered assistance from Johnson County. Bailey inquired about involvement by a Policy Board Director. Salm stated North Liberty had hired Ray & Associates. Pulkrabek asked if Peters could be involved. Pulkrabek suggested the Chair of the Policy Board be involved in the negotiations. Harney inquired about how human resources was being handled. Jones stated Peters had written the Initial Terms of Employment. Wright expressed a willingness to participate. Bailey expressed support for involvement by Johnson County. Pulkrabek expressed support for having both Johnson County and Iowa City involved.

Motion to have representatives from Policy Board, Johnson County Sheriff's Department, and Iowa City Police Department join Jones in negotiations by Bailey; seconded by Pulkrabek. Motion passed unanimously.

6. Discussion with TAC 10 regarding contract and discussion of TAC 10's performance.

Stone stated there has been no agreement to the Consent to Assignment and Amendment and that he'd been communicating with the Iowa City Attorney's Office. Stone stated there were issues between Iowa City and TAC 10. Jones stated he had contacted TAC 10 as requested at the last Policy Board meeting.

DeGroote, Fitzgerald, and Wooderson introduced themselves.

Pulkrabek asked what was holding up the contract. DeGroote responded the default language and the assigning of a default to TAC 10 and the increased maintenance cost was holding up the contract. DeGroote stated TAC 10 took the agency live. DeGroote also stated the maintenance dollars were important. DeGroote wanted compensation for the additional services provided and did not want to provide a credit for the Garmin units.

Jones stated the annual maintenance was to be about \$50,000. Jones stated a credit was due for the Garmin units. Jones identified several performance issues. Pulkrabek inquired about performance issues. Jones noted TAC 10 was working on the record management system and there had not been any recent significant

complaints. Jones stated Trenary had completed the administrative training. Harney stated the computer aided dispatch was not interfacing well. DeGroot responded the system was only as good as the data entered into the system. Pulkrabek stated there were always problems with the entry of data. Sereduck identified the need for a uniform convention.

Rocca identified other problems, which frustrated the end-users. Rocca stated the end-users were three months into this and were still experiencing issues such as having voice, but no tone, or tone, but no voice. Rocca stated the call-processing times were not acceptable and questioned the core competency of TAC 10. DeGroot inquired about whether these were software issues. Fitzgerald stated the Zetron interface had taken a step forward yesterday. Wright emphasized this was a serious issue. DeGroot denied it was a software issue and blamed the numerous different systems and stated there were always problems with any custom development of software.

DeGroot stated he was very close to the negotiations with Iowa City. DeGroot complained about the thousand line item matrix. Pulkrabek asked about the matrix. Bailey emphasized that record management systems were critical to JECOSA's success. Wright stated he would follow up with the Iowa City Attorney's Office.

DeGroot stated TAC 10 had stepped up at a difficult time. DeGroot stated a belief in the product and that no other company could do this. DeGroot stated there were always bumps in the road. DeGroot stated a feeling of being unfairly penalized in this process. Bailey stated this was TAC 10's responsibility and everything needs to interface. Bailey stated this has to work and others have faced similar challenges. DeGroot stated the legal side of things had taken up his time and attention. Harney inquired about the number of different contracts.

Fitzgerald inquired about how happy Iowa City needed to be. Bailey stated we need to get to a better place and Johnson County would not want to be left behind if it were in a similar position to Iowa City. Pulkrabek agreed. Harney expected the system to be operational and functioning properly before future payments were made. DeGroot stated an understanding that no other money would be paid until there was a signed contract. Salm stated the invoices would be reviewed. Wright stated everything would have to be satisfactorily completed. Bailey stated everything needed to interface appropriately. Pulkrabek encouraged TAC 10 to submit the bills on a case-by-case basis. Wright expected everything to be satisfactorily completed. DeGroot wanted a good relationship with the Agency and blames the stress was on the contract. DeGroot understood there was nothing on paper. DeGroot stated there was no default from his perspective. Stone refrained from commenting to respect the attorney-client privilege. Wright thanked TAC 10 for its participation.

7. Action to approve Resolution 2010-08, approving form of Communication Services Agreement for Non-Public Safety Subscribers.

Pulkrabek commented on the similarity between this agreement and the agreement for public-safety users. Brennan commented about the national P-25 standards. Brennan wanted to make sure the required testing would occur.

Motion to approve Resolution 2010-08 by Pulkrabek; seconded by Bailey. Motion passed unanimously.

8. Discussion of date and time for October and November Policy Board Meetings.

There was a general discussion regarding the scheduling of future meetings. The next meetings were set for October 29, November 24, and December 17, 2010.

9. Other business.

Jones provided an update on the installation schedule. Jones reported the bit-error rate testing had been completed. Jones also reported the intrusive part of the acceptance test had been completed. Jones stated the 30-day reliability test would begin on Monday. Jones stated the users would soon be picking up the portables.

Jones stated the circuit merit testing would begin soon. Jones stated that the cut over was scheduled to occur during the first week of November.

10. Consider a Motion to Adjourn to Executive Session to evaluate the professional competency of an individual whose appointment or hiring is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session pursuant to Iowa Code section 21.5(1)(i).

Motion to adjourn to executive session by Bailey; seconded by Hoeft. Bailey, aye; Harney, aye; Pulkrabek, aye; Salm, aye; Hoeft, aye; Wright, aye.

11. Consider a Motion to Adjourn the meeting.

Motion to adjourn by Bailey; seconded by Salm. Motion passed unanimously.